

University Technology Fee Advisory Board

Minutes – November 15, 2004 (Submitted by Tiffany Weiss)

Weber 202

Members Present: Pat Burns, UTFAB Advisor; Jason Huitt, Chair (At-Large); Tiffany Weiss, Vice-Chair (CVMBBS); David Hoff (At-Large); Kristen Morris (CAHS); Amanda Kaiser (CoE); Emily Eisenman (Liberal Arts); Brett Gulick (Natural Resources)

I. Call to Order – 5:36PM

II. Approval of Minutes from November 8, 2004 Meeting

- Minutes approved by unanimous consent

III. Presentation

- a. SIS/ Portal Status Update – Bill Haid, Dir Enrollment Services and Don Hesser, Dir Information Services gave a presentation on the background and status of the SIS Portal. They are on schedule and on budget. Requests for the FY05 are to maintain the prior commitment of \$392,050. This prior commitment was to fund the portal project for 3 years and the SIS project for 5 years. Total cost of the project is \$5.4 million to be funded by both the University and UTF.
 - i. Staffing Change: Colorado's College Opportunity Fund (COF), mandated by the state legislature in the spring of 2004, has created an unforeseen need for additional staffing. It has the potential to delay completion, but Haid was determined to keep the ball rolling to prevent this. As the board is required to review all staffing changes on this project, two additional positions were presented to the board. Funding for the two positions will be split evenly between UTF and CSU funds, with UTF funds being applied from cost savings in other areas for the current fiscal year. The board approved the staffing changes by unanimous consent.

IV. Old Business

- a. Representatives from the library and the classrooms were present to answer questions regarding their proposals.
- b. The board had questions on the necessity of the 12 portable presentation kits when only 9 rooms were available to use them to their full extent without disturbing other students in the library. The other question raised was on a marketing plan for the kits. The library agreed to market the presentation kits to the students to increase awareness of their availability.
- c. There were minimal questions for the classroom proposal. Students may contact Pat Burns for specific requests for room upgrades.

V. Proposal/ New Business

- a. Library Proposal – Partially approved
 - i. After general discussion, the board voted 6-0-1 to approve funding for 9 of the 12 requested portable presentation kits in light of the 9 study rooms available. This changes the proposal amount from \$45,096 to \$33,822 (a difference of \$11,274).
- b. Classrooms Proposal – Approved
 - i. The board voted 7-0 to approve funding for the classrooms. (\$44,542)
- a. VI. Next Meeting – TBD

VII. Adjourned – 6:55PM