

UTFAB Meeting Minutes
February 20, 2006

The meeting was called to order at 4:20 PM

UTFAB Members Present:

- Jason Huitt, Tiffany Weiss, Nathan Weston, Micah Chartier, Tamla Blunt, and Laura Fleege
- Also present were Pat Burns and Scott Baily (UTAFB advisors), Andre' Smith (CSS) and Sally Hibbitt (OIS)

The meeting got off to a late start while waiting for sufficient members to establish a quorum. Members who did not attend should review the classroom funding request (see <http://utfab.colostate.edu>) and be prepared for a legitimacy vote on 2/27. Andre' Smith will be available the first few minutes of the 2/27 meeting to answer any questions.

Jason Huitt led a discussion regarding the appropriate degree of separation for the UTFAB and UFFAB activities. Specifically, how should technology purchases be handled for UFFAB funded projects? One suggestion was to have the facility fee fund the entire project, including instructional and information technology, and include the equipment in UTFAB's technology refresh cycle. More discussion will follow.

On the back of the agenda is budget projection information for the rest of FY06

Discussion regarding future integration of computer labs and classrooms was tabled for now, and will be a discussion item for the Classroom Review Board (CRB).

Andre' Smith presented a classroom support proposal for FY07. Key points include:

- Status of active classrooms projects specified in FY06 proposal
 - Eddy 1 was started last week and should be completed by March 3. This room will have a large podium w/document camera.
 - Wagar 107B is scheduled to begin March 20 and will be completed by March 31. Small podium (no document camera)
 - Gifford 146 will start May 15 and will be completed by May 31. This room will have a large podium w/document camera.
- Status of the second supplemental request (\$82K) for FY06 – All equipment except for the projector mounts has been ordered and received. Work will begin during spring break, and conclude over the summer such that everything will be ready for the Fall 2006 semester.
- The funding level proposed for FY07 (about \$175K/year) is the original amount requested from UTFAB in FY04. At that level, significant

progress can be made toward making all general assignment classrooms “smart” as well as maintaining the 5-year refresh cycle.

- Additional funding could accelerate the rate with which all classrooms are consistently enabled with technology. Several classrooms in Eddy need new podiums, for example, and are prime candidates for new technology but could not be included in this year’s funding request.
- Several classrooms in need of various repairs (broken desks, etc.) were brought to Andre’s attention
- Jason continues to work on signage to identify UTFAB projects

Adjourn at 5:08 PM