



University Technology Fee Advisory Board

Minutes – November 6, 2006

Weber – Room 202

Members Present: Micah Chartier, 2006-2007 Chair; Evan Mueller, Engineering; Kara Leach, CVMBS; Lynn Spishak, Natural Resources; Sean Abbey, At-Large; Eric Tisdale, Business; Alison Kent (Sub), Liberal Arts; Andy Shank, At-Large; Nathan Brandt (Sub), Graduate School; Jason Huitt, Advisor

Guests: Andre' Smith, Associate Director and Chief Engineer, Classroom Support Services; James Lyall, IT Director – College of Applied Human Sciences, and College IT Administrators representative

I. Call to Order – 4:21PM

II. Approval of Minutes from October 30, 2006 Meeting

- Minutes approved by unanimous consent

III. Presentations

o Classroom Support Services – Andre' Smith

- Andre provided an overview of CSS' role on campus, and a general review of the status of UTFAB-funded projects that CSS is responsible for accomplishing. As of this year, general assignment classrooms that include "smart" technology are on a 5-year refresh cycle, made possible through UTFAB funding.
- At present, CSS has accomplished more than one-third of new smart room upgrades funded by UTFAB (new smart rooms). CSS has also accomplished about one-fourth of all smart room refresh projects, with the bulk of the work to be finished during the upcoming winter break and the Spring 07 semester.
- Currently UTFAB funded projects are on schedule and under budget.
- At the start of the Fall 2006 semester, 60% of all general assignment classrooms had been upgraded to smart classrooms. At the conclusion of this fiscal year, that number will increase to 67%, and CSS is on track to have 81% of all general assignment classrooms upgraded with smart technology by the start of the 2009-2010 school year.
- Departmental Classroom Upgrades: Funded as a 50/50 split between UTFAB and the colleges, this project is creating smart classrooms in non-general assignment (departmental) classrooms using technology consistent with that installed in general assignment classrooms. This funding proposal was offered to all colleges in the Spring of 2006, and was accepted by five different colleges. At this time the final room list has been approved, and each of the colleges have identified their "matching" funds. This project is scheduled to commence as soon as hardware is received.

IV. Old Business

V. New Business

VI. Next Meeting – Monday, November 13, 2006 at 4:15PM – Library 203

VII. Adjourned – 5:00PM

Minutes submitted by Jason Huitt