



University Technology Fee Advisory Board

Minutes – February 5, 2007

Weber 202

Members in Attendance: Ben Griffiths, Chair, Natural Sciences; Shannon Dyer, CVMBS; Lynn Spishak, Natural Resources; Beverly Levy, Applied Human Sciences; Sage Morris-Green, Liberal Arts; Katherine Brownell, At-Large; Alison Kent, At-Large; Tamla Blunt, Ag Sciences; Pat Burns, Vice President for Information Technology, Advisor; Jason Huitt, Advisor

Guests: Bill Haid, Associate Vice President for Enrollment and Access; Don Hesser, Director of Information Systems; Chris Seng, Director of Student Systems; Ken Johnston, Information Systems

I. Call to Order – 4:18PM

II. Presentations

- SIS/Portal Project
 - This PowerPoint presentation is available online at: http://utfab.colostate.edu.aspx/www.utfab/doc/SIS-Portal_Request_2007_02_05_Final.ppt
 - The SIS project is projecting a required base funding increase of 17% for FY08, due to sustained increases in the cost of the support contract for the SIS, and due to mandatory staff salary increases.
 - The SIS project will also be requesting an estimated \$226.5K in additional funding to upgrade and refresh the SIS and portal hardware.
 - The new student information system will officially “go live” for class registration this spring, and will be fully live for the start of the fall 2007 semester.

III. Approval of Minutes from November 13, 2006 Meeting

- Minutes approved by unanimous consent

IV. Old Business

V. New Business

- With the resignation of UTFAB Chair Micah Chartier at the November 13, 2006 meeting, Vice Chair Ben Griffiths has accepted the position of Chair in accordance with the UTFAB Bylaws.
- The Board elected Sage Morris-Green as the new Vice Chair of the Board.
- SIS Discussion:
 - Members requested additional explanation on the source of the inflation in the budget request of the SIS. Burns explained that the primary source of the increased costs lie in the SunGuard software

support contract which has gone up each year since its inception, as well as increased staff costs mandated by the State personnel system.

- Members inquired as to the potential for the State to contribute additional funding to the University, specifically for projects such as this. Burns explained that the Governor has indicated that he will likely permit only limited increases to tuition in the next fiscal year, which translates to a very remote possibility that additional state funds could be contributed to this or other projects.
- Members asked why definitive numbers were not provided for the SIS project. Huitt responded that we are still waiting for definitive results from the hardware capacity testing being performed by the SIS group prior to composing a finalized list of hardware requirements for the upcoming hardware refresh. These numbers will be available by early March when the Board begins final deliberation on the entire UTFAB fee package.
- The Board inquired as to the current UTFAB fund balance. Burns responded that UTFAB currently has a residual balance of \$200K (\$150K savings approved by 2005-2006 UTFAB for SIS hardware refresh expenses, and \$50K reverted to UTFAB by the Library from hardware cost savings in FY07). We are expecting to receive final budget/enrollment projections for next fiscal year in the coming weeks, which should provide a complete picture of the funds available for allocation this Spring.
- Legitimacy Vote on SIS/Portal Project FY08 Presentation: Approved 7-0

VI. Next Meeting – February 12, 2007 at 4:15PM in Weber 202

VII. Adjourned – 5:17PM

Minutes submitted by Jason Huitt