



## **University Technology Fee Advisory Board**

Minutes – February 12, 2007

Weber 202

Members in Attendance: Ben Griffiths, Chair, Natural Sciences; Matt Linton, Engineering; Lynn Spishak, Natural Resources; Beverly Levy, Applied Human Sciences; Sage Morris-Green, Vice Chair, Liberal Arts; Katherine Brownell, At-Large; Tamla Blunt, Ag Sciences; Pat Burns, Vice President for Information Technology, Advisor; Jason Huitt, Advisor

Guests: Mark Ritschard, IT Director, College of Engineering

### II. Presentations

- Kiosk Expansion Project
  - This PowerPoint presentation is available online on the UTFAB web site.
  - This project aims to build on the existing UTFAB Kiosk System by adding approximately 60 more units throughout campus.
  - The project will be split funded with the UFFAB (pending their endorsement). Approximate cost to UTFAB: \$59,100 (with any cost savings from Sun passed directly to UTFAB).
  - The project will be presented to UFFAB for their preliminary endorsement on Thursday, Feb. 15, 2007 – upon receiving legitimacy votes from both fee groups, Sun will be approached to obtain firm quotes, and a complete list of proposed new kiosk locations will be drafted for UTFAB's review.

### II. Call to Order – 4:48PM

### III. Approval of Minutes from February 5, 2007 Meeting

- Minutes approved by unanimous consent

### IV. Old Business

### V. New Business

- Kiosk Discussion:
  - Members inquired as to the proposed location list, indicating specific concern for units proposed to be added to Eddy, Visual Arts, and Glover. Huitt will work with Ritschard and Facilities to evaluate locations and prepare a list of recommended locations for UTFAB approval. A map detailing current and proposed locations will also be compiled.
  - Members requested verification that new units were being added in buildings that receive sufficient foot traffic to warrant new/additional

units. Huitt will work with Classroom Scheduling to obtain any information available on this topic.

- Legitimacy Vote on Kiosk Expansion FY08 Presentation: Approved 7-0
- By unanimous consent, the group moved future meeting times for the spring 2007 semester to 4:30PM.'
- Huitt reported that the yearly supplemental proposal process is underway, with a submission deadline of Wednesday Feb. 21 at 5:00PM. Huitt will work with Griffiths and Morris-Green to determine which proposals will be selected for a full presentation before the Board.

VI. Next Meeting – February 19, 2007 at 4:30PM in Library 203

VII. Adjourned – 5:08PM

Minutes submitted by Jason Huitt