



University Technology Fee Advisory Board

Minutes – March 5, 2007

Weber 202

Members in Attendance: Ben Griffiths, Chair, Natural Sciences; Matt Linton, At-Large; Shannon Dyer, CVMBS; Lynn Spishak, Natural Resources; Beverly Levy, Applied Human Sciences; Sage Morris-Green, Vice Chair, Liberal Arts; Ryan Truxal, Engineering; Jason Huitt, ACNS, Advisor

Guests: Andre' Smith, Chief Engineer, Classroom Support Services; Sally Hibbit, Computer Technology Support Services; Scott Baily, Associate Director, Academic Computing and Networking Services

I. Call to Order – 4:38PM

II. Approval of Minutes from February 26, 2007 Meeting

- Minutes approved by unanimous consent

III. Presentations

Note: All presentation materials are available on the UTFAB web site.

- Podcasting/Videocasting Supplemental Proposal
 - Proposal to purchase two MediaSite recording devices that will integrate video, audio, and presentation materials into a single stream for archival purposes and for post-lecture student review.
 - Proposal includes cost of two recorders, accessory materials and supplies, and 0.5 FTE to assist with pilot project.
 - Total cost of supplemental proposal: \$85,000
- Video on Demand Supplemental Proposal
 - Proposal to purchase server and associated software to digitize existing and new video content for instant-access, web-based streaming to faculty and students.
 - Server will be maintained by ACNS, software and catalog maintained by CSS. System will be as “self-service” as possible, with student employees being utilized for cataloging and encoding.
 - Total cost of project is \$56,000, with UTFAB splitting the cost 50/50 with ACNS and CSS. Total UTFAB cost of supplemental proposal: \$28,000. Any recurring costs to be approved each year by UTFAB.
- Wireless Network Expansion Supplemental Proposal
 - Building on the existing success of the campus wireless network with over 400 installed access points and 100% GA classroom coverage, this project seeks to expand coverage in the following locations:
 - Outdoor coverage: Monfort Quad, west of LSC, south of Engineering D-wing (water plaza)
 - Indoor supplemental coverage: Shepardson, A/Z east, Clark B-wing

- Project cost will be 50/50 split with the college, Ag Sci, and ACNS providing co-sponsorship.
- Total cost of project will be \$45,000. Total UTFAB cost of supplemental proposal: \$22,500. This proposal is for one-time costs only.

IV. Old Business

V. New Business

- Podcasting/Videocasting Supplemental Proposal
 - Legitimacy Vote: Approved 7-0
- Video on Demand Supplemental Proposal
 - Legitimacy Vote: Approved 7-0
- Wireless Network Expansion Supplemental Proposal
 - Legitimacy Vote: Approved 7-0
- Burns/Huitt will present feasible funding scenarios at March 19th meeting. Students will be asked to first prioritize each proposal endorsed as legitimate by the UTFAB, and will then be asked to approve of the funding level for all projects on the docket. Final budget and revenue projections will be presented at that time. Sandwiches from Elliot's Mess will be provided (members who have not submitted an order can e-mail Jason Huitt – the menu can be found at <http://www.eliotsmess.com/Winter%20Menu.pdf>).
- Huitt asked the group if they would be willing to reconvene on April 2nd for a presentation and dialog about future directions for student e-mail. Rusty Scott will present a status update of our current systems, and present options for those services.

VI. Next Meeting – March 19, 2007 at 4:30PM in Weber 202

- Feasible Scenarios Discussion / Final Votes

VII. Adjourned – 5:45PM

Minutes submitted by Jason Huitt