

UTFAB Minutes 11/14/07
Weber 224D

Members in Attendance- Shannon Dyer, CVMBS, Business, Chris Klumph, Engineering, Alex Staller, Natural Sciences, Sage Morris-Green, College of Liberal Arts, Lynn Spishak, Natural Resources, Alliy Barrell, At-Large Representative, Beverly Levi, Applied Human Science

Advisors- Pat Burns, VPIT; Rusty Scott, ACNS, Jason Huitt, ACNS

Guests- Sally Hibbit, Computer Technology Support Services; Andre Smith, Classroom Support Services

1. Call to Order- 3:20
2. Minutes from October 31 and November 7 meetings were approved
3. Presentations
 - a. Sally Hibbit- Classroom Technology Support Services- Podcasting
 - i. Materials expenditure- \$51,903
 1. 2 mediasite recorders, vaddio camera system, monitors, installation, misc
 2. Staffing- ½ FTE positions hired
 - ii. Fall Courses
 1. 101B NES, A206 Clark and portable device
 - iii. Spring Courses
 1. 101B NES, A206 Clark and portable device
 - iv. Surveys- Fall and Spring semesters and will be sent in about 2 weeks for fall semester
 - v. System doesn't work as well on a mac
 - vi. System is stored on a central media server
 - vii. Can hear audio files on itunes.colostate.edu
 - b. Andre Smith- Classroom Support Services- Classroom Technology
 - i. Smart Classroom Upgrades
 - ii. Engineering B4, E103, E203, Pathology 101, Rockwell 165 (x2), Eddy 5, 107, 118, Military Sciences- all complete
 - iii. Clark C337, C358- in progress
 - iv. Other general assignment rooms are to be completed in the spring
 - v. Non- GA rooms- Christmas break
 1. Maybe Education 4
 2. Others- Spring 2008
 3. Should be finished by April
 4. ~98% equipment has been ordered and recovered
 5. All GA projects are "at budget" and non-GA are "under budget"
4. Old Business
 - a. Vote on approving funding for SIS Front-End portal refresh- approved but contingent on getting budget

- b. Student Email
 - i. Liberal Arts College Council- evenly split
 - ii. ASCSU- slightly more for Google
 - iii. Vote- 4 for Google and 3 for Microsoft Exchange
 - iv. Trial run will be done with Google
- 5. Next Meeting- Wednesday, Nov 28 at 3:00PM in Weber 202
 - a. Kiosks
- 6. Adjourn- 4:05PM

Minutes submitted by Shannon Dyer