

UTFAB 3/3

Weber 202

Members Present: Sage Morris-Greene, Chair, Liberal Arts; Lynn Spishak, Vice Chair, Natural Sciences; Alex Staller, Natural Resources; Bryant Hughes, Business; Tamla Blunt, Agricultural Sciences; Pete Winterscheidt, ASCSU; Shannon Dyer, CVMBS; Pat Burns, VPIT, Advisor; Rusty Scott, ACNS; Jason Huitt, ACNS

Guests: Lindsey Wess - Lab Manager, Tom Moothart – Director of Public Services, Don Albrecht – Directory of Library Technology Services, CSU Libraries

1. Call to Order- 3:05
2. Approval of minutes from 2/25/08
3. Presentation- Library 2008-2009 Funding Request
  - a. Renovation
    - i. New carpet and paint
  - b. Workspace enhancement
    - i. Small group collaboration and individual researcher areas
    - ii. 10 workstations in 2007
    - iii. 73 workstations in 2008
  - c. Desktops mainly used during the day and laptops peak at night
  - d. About 20 minute wait time when all laptops are checked out
  - e. FY09 Budget Request:
    - i. Public workstations
      1. Increase monitor size with new monitors
      2. Upgrade Adobe at scanning stations (10)
    - ii. Plans
      1. Replace 5 macbooks in circulating laptops and 37 PC laptops
      2. Look at cost of getting a site license for Adobe to upgrade program
    - iii. Total cost- \$172,490
  - f. Old PCs are given to departments and student organizations
  - g. Computers are mainly on the first floor since they need to be monitored
4. Legitimacy vote- Approved by unanimous consent
5. Group Discussion
  - a. Have more group study rooms and increase the size of the tables
6. Old Business- Budget Update
  - a. FY09
    - i. Revenue
      1. Carry-over- \$34 K
      2. Fees- \$898 K
      3. Interest-\$9 K
      4. Total- \$941K
    - ii. Expenses

1. SIS- \$494 K
  2. Library- \$173 K
  3. GA classrooms- \$175 K
  4. UFFAB/UTFAB joint project- \$75 K
  5. Total- \$917 K
- iii. Want a \$20 K reserve and with reserve total expenses- \$937 K
  - iv. GA classrooms will need to have HD projectors and screens, so switching units in some classrooms will increase prices
  - v. Possible technology fee increase
    1. never has been increased and could be necessary to do better projects
    2. increases
      - a. \$1- \$63 K
      - b. \$2- \$126 K
      - c. \$3- \$189 K
      - d. \$4- \$252 K
      - e. \$5- \$315 K
7. Next Meeting
    - a. Monday March 10 at 3 pm in Weber 202
    - b. Gmail
  8. Adjourn- 4:05

Minutes submitted by Shannon Dyer