University Technology Fee Advisory Board Minutes
January 27, 2016 – LSC 322

Attendance: Jake Loughridge, Chair, College of Business; Jacob Taylor, Vice Chair, College of Business; Nicole Ramo, Graduate Student Council; Alex Albright, ASCSU; Pat Burns, VP Information Technology; Rusty Scott, ACNS (quorum not met)

I. Meeting called to order at 12:02pm

II. Approval of Minutes from December 9, 2015
   a. Quorum not met, tabled until next meeting

III. Presentations
   a. Supplemental Proposal – HES Classroom Displays, Dave Carpenter, College of Health and Human Sciences (CHHS)
      i. CHHS is largest college at CSU by enrollment
         1. 5 of top 15 majors are in CHHS
         2. Pat pointed out that enrollment numbers might not be as applicable as credit hours taught in determining potential impact of technology
      ii. Health and Exercise Science (HES) Department large part of CHHS, resulting in high demand for technology largely supported by CHHS Charges for Technology
         1. New HES Teaching Facility with one general assignment (GA) classroom first used for classes this fall (Fall 2015)
            a. GA classroom has 100+ capacity and was designed as active learning space (flat layout unlike most lecture halls)
            b. UTFAB gave $30,000 to fund half of the technology in the GA classroom including large projection screen in front of room, two large monitors on east side of room, and two large monitors on back wall of room
               i. The layout works well for active learning opportunities (each monitor can be independent of the others), but when room is used for large lectures (monitors used as duplicate of front display) there are visibility issues for students sitting near the wall with no monitors
            iii. Asking UTFAB for 50% cost share with CHHS for additional technology in GA classroom
               1. Total cost for equipment, labor, and infrastructure to add two new monitors on the west wall estimated to be $19,136
               2. Requesting $9,568 from UTFAB
               3. Schedule will be based on CSU facilities availability

IV. Old Business
   a. None
V. New Business
   a. Budget Review
      i. Supplemental Proposals
         1. Have $117,000 (plus the reserve) that can be allocated to supplemental proposals
         2. Currently have received $200,000 in requests from supplemental proposals
            a. What we have already heard presented:
               i. Student Information Systems – additional servers $60,000
               ii. CHHS HES – GA classroom additional monitors $9,568
                  1. Has yet to receive legitimacy vote due to lack of quorum
      ii. Budget for next year
         1. If we continue to fund the recurring base projects and fund all $117,000 towards supplemental proposals, we will run a deficit of $55,000 next year if we do not raise the technology fee
            a. Based on conversation with Nora Oakson, Pat says keep expected ~$35 increase in students fees for new health center in mind when discussing change to university technology fee
   b. Update on Bylaws Review
      i. Jason and Jake will set something up for the future
   c. Schedule of meeting for this semester
      i. Email with new doodle poll to be sent out

VI. Next Meeting: TBD based on results poll
   a. Will hear additional supplemental proposals

VII. Meeting adjourned at 12:37pm