University Technology Fee Advisory Board Minutes
February 18, 2016—Library Event Hall

Attendance: Jake Loughridge, Chair, CoB; Nicole Ramo, Vice chair, GSC; Blaire MacNeill, Secretary, CVMBS; Alex Albright, ASCSU; Adam Lynch, CNS; McKenzie Fulcer, CVMBS; Blake Grady, CoB; Max Zapf, CLA; Kait Evensen, WCNR; Naomi Bombardier, CHHS, ASCSU; Jason Huitt, ACNS; Rusty Scott, ACNS

I. Meeting Called to Order at 2:03 p.m.

II. Approval of Minutes from December 9, 2015 and January 27, 2016 meetings
   a. December 9, 2015 minutes approved
   b. January 27, 2016 minutes approved

III. Presentations
   a. UTFAB Kiosk Update
      i. In FY12 UTFAB funded $46,000 to buy ~80 electronic kiosks
         1. The kiosks are designed to last at least ten years
         ii. Over winter break the kiosks were switched from Windows to Lennox
             1. This version of Lennox is specific for kiosks
             2. They now open chrome, pdf’s, and browsers
             3. Currently trying to leverage investment to make the kiosks work better until they expire
   b. Wireless Survey – Greg Redder
      i. Next Wireless Update will take place in March
      ii. Asked UTFAB’s opinion on how to solicit input from student body
         1. Board members were aware of Facebook and Twitter accounts due to the fall wireless update
         2. Wireless members have handed out candy with the information, have had Wi-Fi ambassador tables, have run articles in the Collegian
         3. Ultimate goal is to educate students on where to receive wireless help and to decrease use of CSU-guest
         4. UTFAB board members expressed their belief that surveys should postponed until other options are attempted
         5. Suggested an ad on KSCSU, signs in classes, posting on class Facebook pages, more of a presence during Ram welcome, and potentially a Ramweb notification
         6. Redder explained that instructors do not like the suggestion of putting up a posting before classes
         7. Another suggestion by UTFAB members was having postings on checkout laptops, checkout iPads, and in college computer labs
         8. Members should remind college councils, and ask for input
         9. A member expressed confusion about the Facebook page automatically sending a help ticket, an explanation of that process on the pages was requested
IV. Old Business
   a. IS Supplemental Proposal Legitimacy Vote ($60,000)
      i. Approved
   b. CHHS HES Displays Supplemental Proposal Legitimacy
      i. Approved

V. New Business
   a. Vice Chair Elections
      i. Previous Vice Chair had to resign
      ii. Nicole Ramo, GSC, was nominated for the position
      iii. Unanimous approval from the board
   b. Appointee of UTFAB Rep to RamLink Advisory Group
      i. Want documentation of extracurricular activities
      ii. Adam Lynch and Blaire MacNeill volunteered as representatives
   c. Soliciting UTFAB Reps to check out RamWeb rewrite progress
      i. Jake Loughridge and Alex Albright volunteered as representatives
   d. Outdoor Wireless Options
      i. Quotes for some outdoor locations (plaza, Montford quad, etc.)
      ii. Want to test on roof of LSC near transit center and get feedback
      iii. Will potentially add this in FY17 proposal
   e. Update on Bylaws Review
      i. Will present revised bylaws to board in April
   f. Budget Review Continued
      i. The University is experiencing enrollment record growth
      ii. Increases residual funds from UTFAB from approximately $112,000 to $139,000 (these numbers are subject to change)
      iii. Had previously been projecting a deficit of about $55,000
      iv. Revenue from university growth will leave us with ~$500
      v. Should be able to fund everything next year without a fee increase but will have very little flexibility
      vi. Currently a one dollar fee increase is proposed
      vii. April 4th is when UTFAB presents final fee increase
      viii. Take back to councils and see how they feel
   g. Discussion
      i. Board members should go back to their colleges and get associates
      ii. Potential UTFAB informational meeting in the works

VI. Next Meeting: Thursday, February 25, 2015, at 2:00 p.m. LSC LaPorte Room

VII. Motion to Adjourn
   a. Approved at 2:56 p.m.