University Technology Fee Advisory Board Minutes
April 7, 2016—LSC 328-330

Attendance: Jake Loughridge, Chair, CoB; Nicole Ramo, Vice Chair, Grad School; Blaire MacNeill, Secretary, CVMBS; Adam Lynch, CNS; Blake O’Grady, CoB; Kait Evensen, WCNR; Naomi Bombardier, CHHS/ASCSU; McKenzie Fulcer, CVMBS; Alex Albright, ASCSU; Max Zapf, Liberal Arts; Prescott Smith, CHHS

I. Meeting Called to Order at 2:05 p.m.
II. Approval of Minutes from March 10, March 24, and March 31, 2016
   a. March 10, March 24, and March 31, 2016 minutes approved
III. Presentations
   a. Library FY17 Presentation – Don Albrecht, ACNS
      i. FY16 allocation - $90,000; Residual funds - $5,155
         1. Purchased Epson DS-520 scanners, MacBook Airs (for checkout), replaced
            50 HP desktops and monitors, and new power supplies and parts
         2. Extended warranty from three years to four for computers; recommended
            that members speak to their college about this
         3. Only problems with the Wi-Fi occur when people are using guest
      ii. Current Inventory:
         1. 324 Desktop computers
         2. 126 Macs
         3. 60 Laptops
         4. 40 iPads
         5. 9 Chromebooks
      iii. Use Statistics:
         1. Video production/editing rooms: 914 hours of video production and 2,247
            hours of editing in FY16 (so far)
         2. Have mimicked the electronic journalism labs
         3. iPads are almost always checkout out (checkout period is seven days)
         4. Library more crowded in the winter than the spring
      iv. FY17 Request - $164,000
         1. Replacing desktops, monitors, laptops, MacBook’s, and buying spare parts
         2. Reduced request due to the extended refresh cycle and changes in
            distribution
         3. Projection for FY18 - $183,600; projection for FY19 - $212,200
         4. Looking to purchasing 3D visualization tools
         5. Switching to Exlibris Alma Primo Central in December, has more access to
            academic journals that CSU has paid for
         6. May take worn-out looking laptops out of circulation
7. Looking to see if checkout laptops can be used in classes instead of just library and BSB
8. Looking to purchase 20 new Chromebooks ($4,000 for 2GB, $8,000 for 4GB); first generation broke very easily, third generation supposedly much more durable

vi. Questions:
1. What happens if a student does not return a laptop after six hours? They are sent an email. The checkout period is six hours. The reason it is not longer is there are wait lists during finals week.
2. Will the old ones (Chromebooks) go to surplus? They will be allocated elsewhere
3. If they old ones (Chromebooks) broke, should we invest in new ones? These are cheaper. We think we should give Samsung one more chance, particularly since we wouldn’t be able to afford as many iPads or laptops for this much money. This is very similar to what happened with the laptops that were originally used, so we are hoping this new version will be stable and popular.
4. What size monitors are you buying? I believe they are twenty one inches.
5. The desktops are all in the four year range right? Yes they are. May look at the redistribution of those for replacement.
6. So the whole pc laptop fleet is due for replacement? We are doing a third/third/third for replacing desktops. Part of that is due to the advice given last year by the board.
7. Are there enough desktops? Right now we are holding steady, don’t think we need to add new materials yet.
8. Have we lost e-texts journals? It ebbs and flows based on use.
9. Isn't there a rule now about checking out iPads consecutively? Yes, if there is a line for it. Also we have to go in and wipe them of passwords and other personal information.
10. Are you seeing equal use of Mac's and PC's? Yes, it does not seem like one has an edge over the other.
11. Are the Mac desktops as popular as the PC ones? Yes, there use reflects the use of the rest of the library.
12. Where is the information about the training (for the 3D printer/scanner)? The library partners with Engineering to teach four classes a month on the 3D printer and scanner.

vii. Library FY17 – Voted Legitimate

IV. Old Business
a. UTFAB Representative on Broadband Committee – Pat Burns
   i. Last fall in Fort Collins there was a ballot initiative to exempt the city from inhibiting broadband access to its constituent's. This would provide the ability to get past the franchise agreement with Comcast. Would like a representative from CSU on the committee.
   ii. Alex Albright will be the UTFAB representative
V. Next Meeting: Thursday, April 14, 2016, at 2:00 p.m. in Library Event Hall  
a. FY17 Fee Package and Bylaws Amendments  

VI. Motion to Adjourn  
a. Approved at 2:46 p.m.