University Technology Fee Advisory Board
Agenda – February 14, 2017 / 4:00PM
Library Room 203

2016-2017 Officers:
Adam Lynch, Chair
Blaire MacNeill, Vice Chair
Krissy Wegen, Secretary

Attendance: Adam Lynch, Chair, CNS; Blaire MacNeill, Vice Chair, CVMBS; Krissy Wegen, Secretary, ASCSU; Dana Rampini, CNS; Cody Hernandez, ULC; McKenzie Fulcer, CVMBS; Edgar Cedillo, ULC; Chris Schaumberg, GSC; Taylor Hill, CoB; Heather Neresen, CHHS; Casey Franklin, WCNR; Pat Burns, Advisor, VPIT; Scott Baily, ACNS; Jason Huitt, ACNS

I. Call to Order & Introductions

II. Approval of Minutes from February 7, 2017 Meeting
   A. Minutes approved by unanimous consent

III. Presentations
   A. CS130/425 Dept Classroom Upgrades Supplemental Proposal – Wayne Trzyna
      1. Room 130 Classroom
         a) Seats 69 students
         b) Upgrade eight year old VGA switcher to HDMI
         c) Add volume control for PA system
      2. CSU CS enrollment growth
         a) Last 5 years - doubled enrollment
         b) Non-major enrollment in CS classrooms has also grown
      3. Room 325
         a) Was a Distance classroom
         b) Converted to a teaching lab, Spring 2017
         c) Lab configuration not ideal for distance classes
         d) Lecture capture equipment is 8 years old
         e) Seats only 25 students
      4. Room 425
         a) Currently a conference room
         b) Propose upgrade to Distance classroom
         c) Support current CSU lecture capture standards
         d) HDMI vs VGA
         e) Ceiling mounted microphones to capture student questions
         f) Seats 35 students vs 25 in room 325
      5. Budget
         a) Room 130 upgrades - $1,775
         b) Room 425 Lecture Capture Upgrades - $19,494

c) Room 425 Ceiling Microphone Array - $5,993
   (1) Total projected budget - $27,262
   (2) Total UTFAB Request (50%) - $13,621

Question: Can we get more detail in exactly what is being done in each classroom? *Answer*: in 130 we are replacing the switcher, and adding volume control to existing PA system. In 425 what we're doing is installing a complete lecture capture system, podium too.

Question: room 325, are you planning on doing renovations to that one or just transferring to that one? *Answer:* there are a bunch of machines in 325, which constricts the space. We are changing 325 into 425, the rooms are fairly similar in terms of the basic room, but the goal is to lay out 425 similar to 325 just without machines in it.

IV. Legitimacy vote on proposals
    A. CS departmental classroom upgrades
        1. CS Departmental classroom upgrade proposal passed as a legitimate supplemental by unanimous consent
    B. RamLink
        1. RamLink proposal passed as a legitimate supplemental by unanimous consent
V. Old Business
    A. Budget Review
        1. Unallocated funding
            a) Enrollment growth has given UTFAB more funding than projected
            b) Residual balance - $137,000
                (1) Does not need to be completely allocated this semester, whatever is leftover will be rolled over to next semester
        2. Departmental Proposals
            a) Due by Feb. 27th

Question: is there a cap on the amount they can ask for? *Answer*: there is not a cap, it is not in our bylaws to have a cap on supplemental proposals.

Question: was the 50% on the CS proposal because it wouldn't be benefitting every student? *Answer*: we ask that if it benefits a certain department/college that they will contribute at least 50%.

Question: they can't over allocate, or keep money if there is left over? *Answer*: we do not provide a blank check, any residual comes back to UTFAB. Whatever they propose, they have to spend within the budget. And then we ask that they come back after the project is done and show us the budget/give an update.

VI. New Business
    A. PSFAC Update

1. What is PSFAC
   a) A committee of the different chairs of the fee boards, with provost and ASCSU president
   b) Catch each other up with where each board is at
   c) Try to identify which University needs are not being met
2. Meeting 2/13 - update
   a) UTFAB offering was an upgrade for router switches
      (1) Needs a refresh
   b) ATFAB - not technically a fee area yet
      (1) Few areas of focus where there is problem/need
         (a) Bike paths, extending bus route hours, extending bus routes, bike sharing, covered bike parking
      (2) Fee increase - $21
         (a) Total = $41
            (i) Establish a whole new fee area at $41
         (b) Students already pay $20/semester
            (i) Transport contract
      (3) Proposed $312,000 - to extend a bike path
         (a) In between rec center and Moby
         (b) Will be able to integrate with the project on the corner of Elizabeth & Shields - underpass
   c) Clark & Clark C
      (1) Gears in motion to renovate the building
      (2) $30 million for all three wings
   B. Spring Semester Agenda Review
      1. Located at the bottom of the minutes as well as the website

Question: is office the only software that is free campus-wide? *Answer:* yes. Generally, if it is in regards to a single-disciplinary, it will be up to the college council. It will be apart of the college technology fee for the specific college.

Question: Is there a way to move to have those technologies available to other departments? *Answer*: that could possibly take the form of a supplemental proposal, but best for the heads of the education council. It should be applicable to more than one college for UTFAB to have a need to look at it.

   C. Bylaws Review Meeting – Thursday 4PM outside the Ramskeller

VII.   Next Meeting: Tuesday February 21, 2017 @ 4:00 PM, Library Room 203
   A. Office 365 FY18 Presentation
   B. Network Switch Upgrade/Replacement Briefing

VIII.   Adjourn

Spring 2017 Upcoming Meetings (4PM Tuesdays, Library 203):

2-14 - Supplemental Proposals
2-21 - Office 365 FY18 Presentation / Network Switch Upgrade Briefing
2-28 - SIS FY18 Presentation
3-7 - Classroom Support Services & Lecture Capture FY18 Presentations
3-14 - No Meeting - Spring Break
3-21 - Library FY18 Presentation
3-28 - Wireless Networking FY18 Presentation
4-3 - SFRB FY18 Presentation - LSC 308-310 @ 5PM
4-4 - TBD
4-11 - TBD
4-18 - TBD
4-25 - TBD
5-2 - End of Year Celebration