



University Technology Fee Advisory Board
Agenda – February 28, 2017 / 4:00PM
Library Room 203

2016-2017 Officers:

Adam Lynch, Chair

Blaire MacNeill, Vice Chair

Krissy Wegen, Secretary

Attendance: Adam Lynch, Chair, CNS; Blaire MacNeill, Vice Chair, CVMBS; Krissy Wegen, Secretary, ASCSU; McKenzie Fulcer, CVMBS; Nicole Ramo, GSC; Taylor Hill, CoB; Cody Hernandez, ULC; Edgar Cedillo, ULC; Pat Burns, Advisor, VPIT; Scott Baily, ACNS; Jason Huitt, ACNS

- I. Call to Order & Introductions
- II. Approval of Minutes from February 21, 2017 Meeting
 - a. Minutes approved by unanimous consent
- III. Presentations
 - a. Student Information System FY18 Presentation – D. Tobiassen Baitinger, Interim Registrar
 - i. Collaboration with UTFAB began in 2004
 1. Proposed project includes software and staff
 2. Meets all UTFAB funding criteria
 - ii. The SIS depends on active coordination
 1. Academics, ACNS, departmental etc.
 - iii. The SIS serves
 1. Students
 2. Faculty
 - iv. Magnitude of the SIS
 1. Financial aid
 - a. \$288 million in aid – AY15-16
 - b. \$2.5B since fall 2006
 2. Portals
 - a. Old ramweb
 - b. New ramweb
 - c. ARIESweb
 - d. Ram Mobile
 3. Since Fall 2007
 - a. Total enrollments – 3,204,961
 - b. Degreed awarded- 60,703
 - v. Major initiatives delivered
 1. RAMweb redesign
 2. Semester at Sea Integration to SIS
 3. Server migration from AIX to Linux

- 4. IPAS-2 Advisor portal enhancements
 - vi. Major initiatives underway
 - 1. SIS/Banner upgrades
 - a. New registration interface (XE)
 - 2. u.achieve and u.direct upgrades
 - a. College source products
 - b. Undergraduate degree processing audit
- Question: are you still having issues with your current vendor? Answer: we pressed our vendor, college source, really hard. They committed to releasing an improvement and upgrade.*
- 3. Online Graduation contracts
 - a. Paper waste reduction
 - 4. Online repeat/delete
 - a. Final testing stages
 - 5. Ram Records – alumni access
 - a. Conversion to new RAMweb codebase & UI
 - b. Social media login
 - i. Working with ACNS and IS
 - vii. FY18 Funding Request: \$742,418
 - 1. Software - \$436,566 – 3% increase
 - 2. Staff Salary increases and fringe - \$292, 916 – 4% increase
 - 3. Staff special/equity - \$2,936
 - a. Half of the 5% increase plus the fringe increase (42.6%)
 - b. Relatively low dollar value increase
 - c. Very important to retain this position – staff retention
 - 4. Student Salaries - \$10,000 – 0% increase
 - a. FY17 budget - \$716,833
 - b. Increase - \$25,585
 - i. Total=\$742,418
 - 5. About \$18,00 under projection
 - a. Cut costs in software – lower cost solutions
 - viii. Staffing – 5 full-time staff
 - 1. IS database administrators
 - 2. IS web applications specials
 - ix. Academic works cost reduction
 - 1. FY17 - \$41,000
 - a. 1/2 @ \$20,000
 - 2. FY18 - \$37,044
 - a. 1/2 @ \$18,522
 - b. Reduced on-going maintenance by \$1,978
 - x. Sharing the costs
 - 1. FY18 request \$742,418
 - 2. Any additional costs absorbed centrally
 - 3. University matches UTFAB support and more
 - 4. FY 17 total budget (UTFAB + University match + I.S. support) = \$1,767,578

- xi. Projected SIS budget
 - 1. FY17 - \$1,767,578
 - a. UTFAB \$716,833
 - 2. FY21 - \$2,042,064
 - a. \$859,422
 - 3. 4.5-5% UTFAB funding increase over the years
- xii. UTFAB funding criteria
 - 1. Proposal benefits all students
 - 2. Direct student use
 - 3. Quantitative usage data
 - 4. Over 50% co-sponsorship

IV. Old Business

- a. Supplemental Proposal Review
 - i. 6 total supplement's submitted
 - 1. CS130/425
 - 2. BSB 457/459
 - 3. Scott 101 & 231 Lecture Capture
 - a. All three 50% co-sponsorship
 - 4. Online course surveys
 - 5. CSS Supplemental
 - 6. Scott Capstone Design center
 - ii. More requests than funds available
 - iii. Excludes the Edge Switch Replacement – around \$27k
- b. Edge Switch Replacement Discussion

V. New Business

- a. Legitimacy Vote – Student Information System FY18
 - i. SIS FY18 voted legitimate by unanimous consent
- b. Pat Burns – Student Cell Phone Number Discussion
 - i. 92% of students are Opted in to student text messages
 - 1. Emergency – rave alerts
 - 2. Critical academic alerts
 - ii. Unizen data warehouse – collect cell phone numbers – start new and have every student put their phone numbers in
 - 1. Used for three things
 - a. Rave alerts
 - b. Critical administrative alters
 - c. Critical academic alerts

Question: can you do everything you need to do with the 92% that currently has it?

Answer: no, we need that other 8%.

Question: is there a way to flip it to make it automatic opt-in and then they can go back in and change those settings? *Answer:* we need to optimize because a lot of things are time critical, SMS is time critical.

Question: do you have any data on the group of people that had chosen not to opt-in.

Answer: no we don't, I would assume it is the distance students.

Question: why is it an opt-in? *Answer:* I think it was the sensitivity that students felt they were being over communicated with. There was too much communication at the time, it used to feel like SMS was for personal messages only not academics.

Question: how many texts would a student expect to get in a year? *Answer:* might see some of them if you falter during the application process.

Question: why do we need that last 8%? *Answer:* they might be the ones that need it the most. It would simplify things on the back-end.

- c. Bylaws Review Meeting – *Thursday March 2nd @ 4PM* outside the Ramskeller

VI. Next Meeting: Tuesday March 7, 2017 @ 4:00PM, Library Room 203

VII. Adjourn

Spring 2017 Upcoming Meetings (4PM Tuesdays, Library 203):

- 2-14 - Supplemental Proposals
- 2-21 - Office 365 FY18 Presentation / Network Switch Upgrade Briefing
- 2-28 - SIS FY18 Presentation
- 3-7 - Classroom Support Services & Lecture Capture FY18 Presentations
- 3-14 - No Meeting - Spring Break
- 3-21 - Library FY18 Presentation
- 3-28 - Wireless Networking FY18 Presentation
- 4-3 - SFRB FY18 Presentation - LSC 308-310 @ 5PM
- 4-4 - TBD
- 4-11 - TBD
- 4-18 - TBD
- 4-25 - TBD
- 5-2 - End of Year Celebration